

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, June 23, 2014
7:15 p.m

Present: Mr. Byrne, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. Greeley and Mr. Dunn
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka and Adam Kurowski

1. Update: Novus Agenda

Adam Kurowski, Systems Analyst

Mr. Kurowski spoke about the new Novus Agenda that he will be presenting tonight to the Board. Mr. Byrne thanked Mr. Kurowski for all the work he has done to get this program to where we are tonight.

FOR APPROVAL

2. CONSENT AGENDA (one vote required for approval of all items)

a. Minutes of Meetings: May 12, 2014; June 9, 2014*

Mr. Dunn moved approval.

SO VOTED (4-0-1)

Mr. Greeley abstained from voting on the June 9th meeting.

b. For Approval: Keno to Go

Anthony's East Side Deli, 159 Mass. Ave.

c. For Approval: Betterment Order, Wright Street

d. For Approval: Hackney/Taxi Business Operator License Renewals

*Mr. Dunn moved approval except the application of Abdullahi Magan

e. FY2014 Year End Transfers

Andrew Flanagan, Deputy Town Manager

Mr. Dunn moved approval.

SO VOTED (5-0)

7:15 p.m. Public Hearing

3. NSTAR Petition/W.O. #1998889

Richard M. Schifone, Supervisor, Rights and Permits

(all abutters notified)

Mr. Greeley moved approval subject to all conditions as set forth.

SO VOTED (5-0)

4. Verizon Petition/Massachusetts Avenue

Everett Bryan, Right of Way Agent

(tabled from 6/9/14 meeting)

Mr. Greeley moved approval subject to all conditions as set forth.

SO VOTED (5-0)

*Mr. Dunn asked Mr. Bryan who could help the Town regarding our double pole

problem. Mr. Bryan stated he would talk to Stan Usovicz and gave Mrs. Krepelka a business card with the name of Kevin Hight, Government Account Executive, as a contact person that maybe able to help us.

APPOINTMENTS

5. Appointment: Vision 2020 –Community & Citizen Service Task Group and Standing Committee Co-Chair
Julie Brazile
(term to expire 6/30/17)
Mr. Greeley moved approval. SO VOTED (5-0)

LICENSES & PERMITS

6. Request: Common Victualler License (formerly the Savory Plate)
H. Galanopoulos/K. Bradshaw/S. Carme d/b/a Arlington Art Lounge, 1346 Mass. Ave.
Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (5-0)
7. Request: Food Vendor License (new license)
Roselynn A. Garcia d/b/a The Fashion Cake Boutique, 2 Lake Street
Mr. Greeley moved approval subject to all conditions as set forth. SO VOTED (5-0)

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. **It should be noted that there is a three minute time limit to present a concern or request.**

No matters were presented for consideration of the Board.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

9. Presentation: Mass. Ave. Striping Plan – Schouler Court to Peg Spengler Way
Michael Rademacher, Director of Public Works
Mr. Rademacher stated last fall Public Works Department developed a striping plan for Mass. Avenue from the Lexington Town Line to Schouler Court with a focus on proper lane sharing accommodations for cars and bicycles. At that time, the section from Schouler Ct to Peg Spengler Way was left out of the plan as it was complicated by the varying widths of Mass. Ave. and increased traffic volumes. At the same time, a consultant had been retained to design improvements to the Mill/Jason Street intersection, and he felt it would be appropriate to increase the scope of that project to include review of the above mentioned section of Mass. Ave.

with regard to lane configuration. As a result of that traffic study report, the lane striping plan is now presented. Said striping should begin shortly. The plan also includes sharrows for bikers and a varying number of travel lanes, four in some places.

Mr. Greeley moved approval.

SO VOTED (5-0)

10. Discussion: FY15 Water/Sewer Rates
Adam W. Chapdelaine, Town Manager
Michael Rademacher, Director of Public Works

Water/sewer bills will not increase this year. Water usage was 7.3 higher than they anticipated so revenue collected was greater. Also a cost assessment from the MWRA did not increase over last year. Selectman Dunn stated the percentage of water lost in Arlington's pipes has also been reduced with on going repairs which he feels is critical. Although an increase in water use kept rates down, Town Officials said residents should still try to conserve water.

Mrs. Mahon moved receipt of report.

SO VOTED (5-0)

11. Vote: Establishment of Quarterly Billing Cycle for Water/Sewer
Adam W. Chapdelaine, Town Manager
Michael Rademacher, Director of Public Works

Mr. Chapdelaine stated the town will begin to send out water bills quarterly rather than twice a year beginning July 1st. Residents will receive their first quarterly bill in October. The Town Manager and the Director of Public Works stated that this move will improve cash flow and will also make bills more manageable and allow residents to track their water use more carefully.

Mr. Greeley moved approval.

SO VOTED (5-0)

12. Discussion and Vote: Condominium Billing Policy for Water/Sewer
Adam W. Chapdelaine, Town Manager
Michael Rademacher, Director of Public Works

Condo residents at 990 Mass. Avenue feel that because it costs the town less to check their single water meter than it would to check meters at each unit, they should pay less in administrative costs. Public Works Director and the Town Manager both recommended against said proposal which they feel amounts to special treatment. Mr. Rademacher stated that administrative fees don't just pay for meter checking, but also cover costs of water leak repairs, fire hydrant upgrades and pipe improvements.

John Maher, a condo owner is representing the other condo owners in negotiations with the Town Manager and the Public Works Director, asked if the discussion could be tabled until a later date to allow further negotiation between the Town and condo owners.

Mr. Greeley moved to table to a future meeting.

SO VOTED (5-0)

13. Presentation: Arlington-Teosinte Sister City Project
Elizabeth Dray, Executive Director
(tabled from 5/19/14 meeting)

Ms. Dray stated that she recently traveled to Teosinte and was presented with a beautiful wood

carving for the Town of Arlington.

The Board voted to permanently display the carving in Town Hall and send a note of acknowledgment to Teosinte's Town Council thanking them for said gift.

Mr. Curro moved approval

SO VOTED (5-0)

14. Discussion: Hackney/Taxi Rules & Orders Update

Daniel J. Dunn, Selectman

Mrs. Mahon moved receipt of draft and the Board will take a final vote at a future

BOS Meeting after House Bill #854 is approved.

SO VOTED (5-0)

15. Vote: Parking Sub-Committee Recommendations

Diane M. Mahon, Selectman

a) Two Spaces On Street Overnight Parking @ 91 Westminster Avenue

Mr. Curro moved approval of the Parking SubCommittee's recommendations to deny parking in front of 91 Westminster Avenue .

SO VOTED (5-0)

b) Enforcement of Signs: Newman Way, Bailey Road, Churchill Ave., Lockeland Ave.,

Mr. Greeley moved approval to enforce timed parking restrictions on the above streets.

Said enforcement of parking restrictions will take effect Sept. 15th. Traffic Officer Corey Rateau will inform Supt. Bodie so that she will have time to send out notices to Teachers, Staff and Students.

SO VOTED (5-0)

c) Mass. Ave. from Carey Way to Schouler Court

The Parking SubCommittee recommended marking 26 spaces on Mass. Avenue from Carey Way to Schouler Court as permanent permit parking area. These spaces would be marked out and only that many permits would be sold. The cost would be the same as any other daytime permit in town (\$50/month).

Mr. Hayner, Chair of the School Committee, attended the meeting and stated he did not feel that any Teacher or Staff should have to pay the \$50.00 monthly charge. After much discussion, the Selectmen agreed with his statement. The spaces will fall under the control of the School Dept. The parking restriction will be in effect only during the school year. Mrs. Mahon stated that behind the High School near where the dumpster is located there appears to be brush that could be removed and perhaps six or more spaces could become available. Mr. Hayner stated that he would take responsibility for talking to Supt. Bodie and the Director of Public Works to look into finding a few more spaces for Teachers and Staff.

Mr. Greeley moved receipt of report.

SO VOTED (5-0)

16. Vote: Street Performance Application/Policy
Joseph A. Curro, Vice-Chair
Mr. Curro moved approval with revised amendments subject to the Attorney General's approval. SO VOTED (5-0)
17. Vote: Parmenter Building Leases
Douglas W. Heim, Town Counsel
a) International School of Boston and the Town of Arlington
Mr. Greeley moved approval. SO VOTED (5-0)
- b) Arlington Children's Center and the Town of Arlington
Mr. Greeley moved to table until the July 28th Meeting. SO VOTED (5-0)
18. Discussion: Future BoS Meetings
(tabled from 6/9/14 meeting)
- The Selectmen voted to have the following Selectmen Meetings:
- | | |
|--------------------|-------------------------------|
| September 8, 2014 | November 10, 2014 |
| September 22, 2014 | November 24, 2014 |
| October 6, 2014 | December 8, 2014 |
| October 27, 2014 | December 22, 2014 – 6:00 p.m. |

Correspondence Received

ABCC	Kathmandu Spice Restaurant Notice of Suspension	Be Rec'd
Jean Pulley 42 Varnum Street	Mass. Ave. 'Rebuild' Bicyclists	Be Rec'd
Amy Juodawlkis 26 Bailey Road and Neighbors	Traffic Safety Issues in Wildwood Ave. Neighborhood	Be Rec'd
The Board voted to refer to Town Manager to have the Public Works Dept. cut hedges on island at Lockeland Street, Wildwood Avenue and Field Road. The Board, also, voted to send letter to the Transportation Advisory Committee for review and recommendations.		
Charles Grandon, Manager Winchester Country Club	Requesting Crosswalk on Mystic Street	Be Rec'd
The Board asked that Mr. Grandon's request be referred to the Town Manager for review and recommendations by the Police Dept.		SO VOTED (5-0)

Jeff Boudreau Bike Path Concerns Be Rec'd
Via Request/Answer Center

Molly Flueckiger, Chair Outdoor Sidewalk Dining Be Rec'd
Commission on Disability

Lisa Cunniff, 26 Cliff St. Crosswalk Request @ Intersection of Be Rec'd
Diane Gardner, 15 Linden St. Gray St., Cliff St. and Oakland Ave.
Mr. Chapdelaine stated he would write to Ms. Cunniff and Ms. Gardner regarding the intersection of Gray St., Cliff St. and Oakland Avenue. He stated that TAC had studied the intersection and submitted a plan that includes the installation of crosswalks at this intersection. The implementation of said plan is scheduled to take place this summer.

Mrs. Mahon moved receipt of Correspondence Received. SO VOTED (5-0)

New Business

Mrs. Krepelka reminded the Board that Wednesday, July 3, 2014, at 10:00 a.m. Selectmen's Hearing Room, the Veterans Director will be honoring PVT William L. Reardon, Jr.. Following the Allied Invasion of Normandy, William was killed during combat operations on June 26, 1994. He was laid to rest in the Normandy American Cemetery, Colleville-sur-Mer, France. Mr. Chapdelaine stated that the Director of Veterans Service for the State will also be attending.

Mr. Chapdelaine informed the Board that Michael Bouton, Management Analyst, Town Manager's Office has accepted a position in Indianapolis and will be leaving June 27th.

Mrs. Mahon asked the Town Manager if the Selectmen's Office was on track to have WiFi installed in July. Mr. Chapdelaine stated that IT Dept. would be installing it as soon as they have all equipment ready to be installed.

Mr. Byrne stated that he and Mrs. Krepelka attended the ACMI Awards Banquet Friday Night at Town Hall and it was a wonderful night.

Emergency Addendum Meeting Agenda Monday, June 23, 2014 7:15 p.m.

1. Request: One Day Beer & Wine License, 6/26/14 @Homewood Suites by Hilton
Luisa Lawrence-Risemen, Director of Sales

Mr. Greeley moved approval. SO VOTED (5-0)

Mrs. Mahon moved to adjourn at 10:50 p.m.

SO VOTED (5-0)

A true record: Attest:

Marie A. Krepelka
Baord Administrator

Next scheduled meeting of BoS July 28, 2014.

7-23-14

Agenda Item	Documents Used
1	<u>CONSENT AGENDA (one vote required for approval of all items)</u> <ul style="list-style-type: none">a. <u>Minutes of Meetings:</u> May 12, 2014; June 9, 2014b. Anthony's East Side Deli, 159 Mass. Ave.c. <u>For Approval: Betterment Order, Wright Street</u>d. <u>For Approval: Hackney/Taxi Business Operator License Renewals</u> *Mr. Dunn moved approval except the application of Abdullahi Magane. <u>FY2014 Year End Transfers</u> Andrew Flanagan, Deputy Town Manager
2	NSTAR Petition/W.O. #1998889, Richard M. Schifone, Supervisor of Rights & Permits
3	Verizon Petition/Massachusetts Avenue Everett Bryan, Right of Way Agent
4	Appointment: Vision 2020 - Community & Citizen Service Task Group and Standing Committee Co-Chair - Julie Brazile
5	Request: Common Victualler License (formerly the Savory Plate) H. Galanopoulos/K. Bradshaw/S. Carme d/b/a Arlington Art Lounge, 1346 Mass. Ave.
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9	Vote: Establishment of Quarterly Billing Cycle for Water/Sewer Adam W. Chapdelaine, Town Manager, Michael Rademacher, Director of Public

	Works
10	Discussion and Vote: Condominium Billing Policy for Water/Sewer\ Adam W. Chapdelaine, Town Manager, Michael Rademacher, Director of Public Works
11	Presentation: Arlington-Teosinte Sister City Project, Elizabeth Dray, Executive Director
12	Discussion: Hackney/Taxi Rules & Orders Update, Daniel J. Dunn, Selectman
13	Vote: Parking Sub-Committee Recommendations Diane M. Mahon, Selectmen
14	Vote: Parmenter Building Leases, Douglas W. Heim, Town Counsel a. International School of Boston and the Town of Arlington b. Arlington Children's Center and the Town of Arlington
15	Discussion: Future BOS Meetings
	Correspondence Received:
	<p>ABCC Kathmandu Spice Restaurant Notice of Suspension</p> <p>Jean Pulley Mass. Ave. 'Rebuild' Be Rec'd 42 Varnum Street Bicyclists</p> <p>Amy Juodawlakis Traffic Safety Issues in Wildwood Ave. Be Rec'd 26 Bailey Road Neighborhood and Neighbors</p> <p>Charles Grandon, Manager Requesting Crosswalk on Mystic Street Be Rec'd Winchester Country Club</p> <p>Jeff Boudreau Bike Path Concerns Be Rec'd Via Request/Answer Center</p> <p>Molly Flueckiger, Chair Outdoor Sidewalk Dining Be Rec'd Commission on Disability</p> <p>Lisa Cunniff, 26 Cliff St. Crosswalk Request @ Intersection of Diane Gardner, 15 Linden St. Gray St., Cliff St. and Oakland Ave.</p> <p>Emergency Addendum Meeting Agenda Monday, June 23, 2014\ 7:15 p.m.</p>

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